

VOLUNTEERING IN BLACK RIVER LOCAL SCHOOLS

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the content of those programs and activities.

The following guidelines apply to all volunteers and prospective volunteers in the Black River Local School District and will be used to determine volunteer status:

Level 1 Volunteer activity does not involve unsupervised contact with access to students. Examples include, but are not limited to field day workers, book fair volunteers, VIPs, classroom helpers working only within the direct visual field of building staff, etc. Level 1 volunteers must fill out and sign the volunteer statement and disclosure regarding Consumer Report and may be required to have a BCI & FBI background check.

Level 2 Volunteer activity may involve unsupervised contact with access to student(s) on or off campus. Examples may include, but are not limited to, weekly reading helpers and library helpers (if not continuously visible to staff), chaperones on overnight trips, volunteer coaches/advisors, etc. Level 2 volunteers must fill out and sign a volunteer statement and disclosure regarding Consumer Report and have a BCI & FBI background check and possible coaching prerequisites.

Volunteers are required to abide by all Board Policies and District Guidelines while on duty as a volunteer, including but not limited to, maintaining the confidentiality of any and all student personally identifiable information to which s/he is exposed except as authorized by law.

Volunteers will be covered under the District's general liability policy, but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for worker's compensation. Volunteers will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services. Volunteers may not accept compensation or gifts from any third party or source, including but not limited to booster, parent of other District support organizations, for the performance of his/her official duties as a volunteer on behalf of the Board.

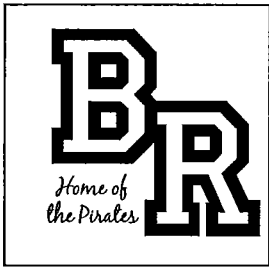
Before working as a volunteer, an individual must acknowledge an understanding of the following:

- That s/he is serving as a volunteer and not as an employee of the Board
- That s/he has no right to the compensation and/or benefits provided to Board employees; and
- That s/he is responsible for his/her own expenses incurred while serving as a volunteer.

Volunteers working with students must display appropriate behavior at all times and at any time may be required to provide a set of fingerprints so that a criminal records check can be conducted. If a criminal records check is then conducted, it will be done as a condition of contract service as a volunteer and will be at the volunteer's expense.

The District may end its relationship with a volunteer or assign the volunteer to duties not involving unsupervised access to children if a criminal records check indicates that the volunteer has been convicted of or pleaded guilty to any of the offenses described in R.C.109.572(A)(1) or listed in Board Policies 3120.09 and 4120.09.

Adoption Date: 2-19-2015



BLACK RIVER LOCAL SCHOOLS VOLUNTEER STATEMENT

Please print using your legal name as it appears on your driver's license and/or State ID

Last Name

First Name

Middle Name

Date of Birth

Social Security Number
XXX-XX-

Gender _____
Male Female

Address

City

State

Zip

Telephone

Building Administrator Signature Required for Processing

Building Name _____

Administrator _____
Signature

I, _____ wish to volunteer for the Black River Local School District as

(check all that apply):

- Supervised Building Volunteer (Level 1) Directly supervised by District staff, District/Building ID Badge required.
- Unsupervised Building Volunteer or Chaperone (Level 2) Has unsupervised access to child(ren), e.g. library helper/school day field trip. District/Building ID Badge required. Requires BCI background check (at your expense). Call 419-736-3300 to schedule a background check.
- Unsupervised Building Volunteer or Chaperone (Level 2) Has unsupervised access to child(ren), Overnight chaperones. District/Building ID Badge required. Requires FBI and BCI background check (at your expense). Call 419-736-3300 to schedule a background check.
- Coach Volunteer (Level 2) Volunteer coach with after school sports. Requires BCI & FBI background check (at your expense). Call 419-736-3300 to schedule, as well as other coaching prerequisites. **Copy of valid cardiopulmonary resuscitation (CPR) training required prior to approval of Pupil Activity Permit (PAP). Consult Athletic Director.**

I understand that I may need to submit to a prescreening background check and/or an inquiry to the Ohio Bureau of Criminal Identification and Investigation and to other law enforcement agencies.

Further, I understand that if I have been convicted of/pled guilty to or, if any situation arises in the future that would be disqualifying as listed in Policy 3120.09, and/or 4120.09, I will immediately notify the Black River Local School District and cease my volunteer activities immediately.

I agree to abide by all relevant Board policies and Administrative Guidelines while on duty for the District (including, but not limited to, the volunteers obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which s/he is exposed except as authorized by law) I understand that, although I am covered under the district's general liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers' compensation. Should I become ill or suffer an accident while doing volunteer work for the District, I agree that I shall be responsible for any and all hospital and medical charges that may accrue.