

Black River Local School District

Board of Education

Chuck Stiver, President
Scott Meredith, Vice President
Matthew Clark
Dan Sexton
Pam Wheeler



Administration

Chris A. Clark, Superintendent
Connie I. Hange, Treasurer

257-A County Road 40
Sullivan, Ohio 44880
Phone: (419)736-3300
Fax: (419)736-3308
www.blackriverschools.org

Proudly Serving the Communities of Albion, Cinnamon Lake, Homerville, Huntington, Spencer and Sullivan

Welcome:

Thank you for your interest in working for the Black River Local School District as a CDL/Bus Driver.

Attached is an Application for Employment. Please be advised that you must have FBI and BCI fingerprints done and complete a Pre-Employment Drug screening. You can do your fingerprints here at the board office. The drug screening is done at the AIMS Clinic in Ashland at no cost to you. (See attached)

If you have any questions, please feel free to contact me at 419-736-3300 extension 100.

Sincerely,

Mary L. Stefanik

Mary L. Stefanik
Board of Education Secretary/EMIS Coordinator

Enc.

BLACK RIVER LOCAL SCHOOL DISTRICT
 257-A COUNTY ROAD 40
 SULLIVAN, OHIO 44880-9731
 Phone: 419-736-3300 Fax: 419-736-3308

APPLICATION FOR EMPLOYMENT - CLASSIFIED

This application is used for the following areas: (Please check the areas in which you are applying)

- Bus Driver _____ Teacher's Aide _____ Custodian _____ Supplemental _____
 Maintenance _____ Casual Labor _____ Clerical _____ Other: _____
 Food Service _____ Mechanic _____ Handicapped Aide _____

Date: _____ Social Security Number: _____

Name: _____
 Last First Middle

Present Address: _____
 Street/Road Apt No. City/State Zip Phone

County in which you live: _____ Work Phone: _____

Are you of Hispanic origin: Yes No

Due to 72 Federal Register # 59267 this question is required to be addressed on employment applications. Should you choose not to answer this question, we will report your ethnic background as to our assessment.

EDUCATION

| Education | Name of School | Graduated (x) | | Courses Taken |
|-------------|----------------|---------------|----|---------------|
| | | Yes (date) | No | |
| High School | | | | |
| Vocational | | | | |
| College | | | | |
| Other | | | | |

EXPERIENCE

| Employment Experience | Present/Last Job Held | | Second to Last Job | | Third to Last Job | |
|-----------------------|-----------------------|-----|--------------------|-----|-------------------|-----|
| | From: | To: | From: | To: | From: | To: |
| Dates Held: | | | | | | |
| Company | | | | | | |
| Address | | | | | | |
| Phone Number | | | | | | |
| Supervisor | | | | | | |
| Position Held | | | | | | |
| Why did you leave? | | | | | | |

MILITARY

Did you serve in the U.S. Armed Forces: Yes No

If yes: Dates of service _____ Rank when separated _____

Present military classification _____

If a driver's license is required for the position for which you are applying, give the following:

Operator's License No.: _____ Chauffer's License No.: _____

School Bus Operator's License No.: _____ Expiration: _____

Are you interested in: Full-time _____ Part-time _____ Substitute _____
(You may check more than one)

Are there any particular experiences, skills, or qualifications which you feel would help you perform the job(s) you are applying for?

Have you any objections to the Board of Education making inquiry regarding your character and qualifications from your present employer? Yes _____ No _____

Have you ever been convicted of any violation of law except minor traffic violations? Yes _____ No _____

If yes, please explain _____

REFERENCES

| Name | Title | Address | Phone |
|------|-------|---------|-------|
| | | | |
| | | | |
| | | | |
| | | | |

I hereby certify that all answers to the above questions and all statements on this application are true. I understand that false statements can be reason for termination of employment.

Applicant's Signature

Black River Local School District

Board of Education

Jody Weidrick, President
Scott Meredith, Vice President
Tim Clifford
Chuck Stiver
Pam Wheeler



Administration

Chris A. Clark, Superintendent
Connie I. Hange, Treasurer

257-A County Road 40
Sullivan, Ohio 44880
Phone: (419)736-3300
Fax: (419)736-3308
www.blackriver.k12.oh.us

Proudly Serving the Communities of Albion, Cinnamon Lake, Homerville, Huntington, Spencer and Sullivan

BLACK RIVER LOCAL SCHOOLS BUS DRIVER TRAINING AND REIMBURSEMENT POLICY

In order to assist potential bus drivers, The Black River Local Schools will provide the following for new drivers:

1. BCI / FBI Background Checks
2. Employment Physical and Drug Screening
3. On-Boards Instructional Training

Drivers will be reimbursed for their Pre-Service Class upon accumulating 36 days of service for this district within 1 year.

In order to be reimbursed, you must provide either a receipt or cancelled check for the Pre-Service Class. Reimbursement will be made in June of the ending school year.

For more information, please contact the Black River Locals Schools Transportation Department at 419-736-3305 or the Administration Office at 419-736-3300.



UH Occupational Health - Ashland

2212 Mifflin Ave. Suite 215, Ashland, Ohio 44805

Phone: 419-281-4440 Fax: 419-281-4244

Hours: 8:00 a.m. - 4:30 p.m. Monday - Friday

Patient _____

Employer Black River Schools Date _____

Authorized Signature Barbara J. Clark

Print name & position Barbara J. Clark, payroll

The above named patient is authorized to be seen for:

- Post offer examination
- Return to work examination
- DOT examination
- Respirator clearance examination
- Hearing test
- TB test
- Other _____

Drug / Alcohol testing: *(Photo ID required. Please arrive by 4:00 p.m. for drug testing)*

- Regulated (DOT) **OR** Nonregulated
- BAT (breath alcohol)
- Reason for screen:
 - Random Pre-employment
 - Follow-up Post accident
 - Return to duty Reasonable cause

