



## Black River High School Student Resource Guide

All seventh through twelfth grade students have the opportunity to take classes at eligible College Credit Plus (CCP) institutions, including community college, vocational technical institutions, state universities, and many private universities.

The purpose of the program is to promote rigorous academic pursuits and to provide a wider variety of options to high school students.

### How the Program Works

1. Students may enroll as a full or part-time student in the CCP Program. Students may earn a maximum of 30 college credits each year.
  - 1 high school credit (Carnegie Unit)= 3 or more college credits
  - Full time CCP students need to take a minimum of 12 college credits each semester
  - For eligibility purposes a minimum of 5 credits (Carnegie Units) each year a minimum of 2.5 credits each semester must be maintained.
  - **\*\*It is VERY important that students work with BR Counseling to ensure requirements are being met**
  - Students may enroll in summer courses, but may not exceed 30 hours per year.
  - Students must complete an assessment exam and be determined “college ready” for CCP.
    - ACT, SAT, Accuplacer
  - If a student’s scores on assessments are not “college-ready” other conditions may be considered depending on scores, resources, GPA, recommendations etc.
  - Students who enroll in more than 30 hours will need to either drop a course or pay for the entire course that puts them over 30 Carnegie Units.
2. Students who wish to participate **must** notify Black River by **April 1st**. Notification is done by submitting the **Intent to Participate Form** of this booklet to the High School Guidance office. Students must meet the following conditions:
  - Attend informational meeting and Counseling and Intent to Participate forms
  - Be accepted by the college
  - Bring copy of written notice, provided by the college, of your acceptance to the High School Counseling Office
  - Provide a copy of your college course schedule along with **Credit Authorization Form** to the High School Guidance office **PRIOR** to the first day of the semester

3. Students who substitute college courses for specific courses required for High School graduation will need to have approval from their counselor / principal BEFORE registration of classes begin (content of courses must be comparable to Ohio Standards).

4. Awarding high school credit : Carnegie Units - which are high school credits

- Scale : (3 and above = 1 high school credit)
  - 5 semester hours = 1 high school credit
  - 3 semester hours = 1 high school credit
  - 2 semester hours = .67 high school credit
  - 1 semester hour = .33 high school credit

\* YOU MAY NOT EXCEED 30 Carnegie Units and MUST be enrolled in a minimum of 5 Credits .

5. If a student fails a course or withdrawals from a course after deadlines the parent and student will be billed for the full tuition cost of the course.

6. Graduation requirements for Black River High School remain unchanged

7. Academic and social responsibilities - when a student is under BR jurisdiction, all Black River rules apply. Students are responsible for knowing the rules and regulations of the college while attending college.

8. The student athletes are responsible for knowing athletic eligibility requirements. Note - Summer CCP will not be used to bring student athletes in compliance with OHSAA interscholastic participation requirements.

9. Students are responsible for applying for admission, registering for courses, and setting up orientation at the college.

10. High School Counselor will provide assistance to the CCP process. College Advisors will provide course selection assistance and the college will provide the same support to CCP students as traditional college students.

## Differences between High School and College

1. Tests- Generally fewer in number, over more material, and higher stakes in final grade.
2. Study Time - Average 2-3 hours homework for every hour spent in class.
3. Knowledge - More independent thinking and learning , longer writing assignments, out of class research
4. Grades - Fewer grades, feedback, and chances to change grades.
5. Parent Role - Mentor and support, but student is an independent decision-maker. FERPA protects students' educational records.

## CCP Program Advantages & Risks

### *Advantages*

1. Dual credit for high school and college
2. “Head start” on college and trade school programs
3. Foundation of expectations of college life
4. Save tuition and textbook costs

### *Risks*

1. Failing grades and withdrawals will be reimbursed. Black River will hold grades until fees are paid.
2. Grades go on both high school and college transcripts
3. Academic probation or dismissal from college is a possibility.
4. Withdrawals can impact financial aid in the future
5. Greater responsibility & time management
6. Less opportunity to participate in extracurricular programs (time constraints / college class attendance policy etc)
7. Loss of opportunity to take advanced or AP courses at HS.
8. Maturity can negatively affect grades or experience.
9. Course availability
10. Class breaks may not fall the same as Black River.
11. Grades from CCP may not transfer to another college.
12. Participation in HS graduation could be jeopardized

## BLACK RIVER HIGH SCHOOL CCP CHECKLIST

\_\_\_\_ Parent and student attend CCP counseling meeting and submit “Acknowledgement of Counseling Requirement” form.

\_\_\_\_ Parent and student submit “Intent to Participate” by April 1st.

\_\_\_\_ Student has taken ACT or SAT or other assessments and scores have been sent directly to the college.

\_\_\_\_ Students submit an application to the college of their choice.

\_\_\_\_ Student submit a copy of acceptance letter from the college to Black River Counselor.

\_\_\_\_ Student agrees to meet with a high school counselor bi-annually (prior to the start of college semester) to discuss course selection and graduation requirements.

\_\_\_\_ Student schedules a date for orientation and meeting with college advising regarding scheduling CCP courses.

\_\_\_\_ Student schedules appointment to complete “Credit Authorization Worksheet” and schedules to school counselor two weeks before the start of each semester.

\_\_\_\_ University will send Black River students transcripts at the end of each semester and the courses will be added to high school transcripts.

**BLACK RIVER HIGH SCHOOL  
CCP ACKNOWLEDGEMENT OF COUNSELING REQUIREMENT**

Student Name (Print Clearly) \_\_\_\_\_ Grade Level \_\_\_\_\_

I have received counseling regarding the College Credit Plus (CCP) Program. I accept to agree and abide by the regulations.

I have read and understand the rules of the CCP program including but not limited to potential repayment under Ohio Revised Code. Which states : A school district may seek reimbursement from students/ families under two circumstances: 1) if a student receives a failing grade at the end of the college course or 2) if a student withdraws or drops the college course subsequent to the 14th calendar day after the particular course began, unless the student is identified as being economically disadvantaged.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**FORM MUST BE TURNED IN AFTER THE REQUIRED COUNSELING PRESENTATION TONIGHT**

**BLACK RIVER HIGH SCHOOL  
CCP INTENT TO PARTICIPATE FORM**

Student Name \_\_\_\_\_ Grade Level \_\_\_\_\_

Rule 3365:03

This is to serve as notification that I intend to participate in the College Credit Plus (CCP) program. I have read the attached rules and regulations regarding CCP and agree to participate according to those rules and regulations.

I agree to provide the high school, as soon as possible, a copy of the college letter of acceptance any my college schedule. I agree to complete the Credit Authorization Form prior to the start of my classes.

At this time I plan to take CCP classes (check all that apply):

- full time                       part time                       summer
- at a college campus
- at Black River High School as dual enrollment

I understand the personal financial responsibilities and related expenses that may be relating to these course fees including parking, transportation, unreturned textbooks etc.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**THIS FORM MUST BE RETURNED TO SCHOOL COUNSELING OFFICE BY APRIL 15th**

**BLACK RIVER HIGH SCHOOL  
CREDIT HOURS VERIFICATION WORKSHEET**

Student Name \_\_\_\_\_ Date \_\_\_\_\_

1. Number of college hours eligible for CCP participation	30
2. Number of Carnegie Units to College Hours (for the entire school year)	
3. Conversion of Carnegie Units to College Hours (multiply line #2 times 3 for college hours) One Carnegie Unit = 3 + semester hours)	
4. Remaining number of college hours eligible for CCP (line #1 minus line #3)	
5. Current college hours enrolled <span style="float: right;">Summer / fall</span>	
6. Remaining college hours eligible for participation (line #4 minus line #5) <span style="float: right;">Spring</span>	

**TO BE TURNED IN PRIOR TO START OF CLASSES EACH SEMESTER AT THE MEETING WITH  
COUNSELOR**

## Black River High School CCP Credit Authorization Worksheet

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

College / University \_\_\_\_\_

Semester \_\_\_\_\_ Year \_\_\_\_\_

High School Course	Credits	College Course	Semester Hours

This meeting and form is mandatory for students at Black River High School and must be submitted and approved by the counselor or principal at the beginning of each semester. Any student who takes a college course without approval, or goes beyond the maximum of 30 college hours is subject to pay for the entirety of the course.

College Semester Hours to High School Credits Course Conversion Chart

College Semester Hours	High School Credits
5	1
4	1
3	1
2	.67
1	.33

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

High School Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_